



NO SHOW/MISSED APPOINTMENT POLICY

We schedule our appointments so that each patient receives the right amount of time to be seen by our physicians and staff. That's why it is very important that you keep your scheduled appointment with us, and arrive on time.

As a courtesy, and to help patients remember their scheduled appointments, Clear View Optometry sends text message and email reminders 7 days, 1 day, and 2 hours in advance of the appointment time.

If your schedule changes and you cannot keep your appointment, please contact us so we may reschedule you, and accommodate those patients who are waiting for an appointment. As a courtesy to our office as well as to those patients who are waiting to schedule with the doctor, please give us at least **24 hours notice**.

If you do not cancel or reschedule your appointment with at least 24 hours notice, we will assess a \$40 "no-show" service charge to your account. This "no-show charge" is not reimbursable by your insurance company. You will be billed directly for it. No additional appointments can be made until the fee is paid.

I have read and understand Clear View Optometry's No Show/Missed Appointment Policy and understand my responsibility to plan appointments accordingly and notify Clear View Optometry appropriately if I have difficulty keeping my scheduled appointments.

Patient Name

Date

Patient Signature or Parent/Guardian if minor

Relationship to Patient